



# Thalatta Estate Catering Permit

## Temporary Food Distribution Permit

### Instructions

The Thalatta Estate Catering Permit must be completed by any Renter and Caterer who intends to use the on-site facility to provide food service at the request and expense of Renter. The Village of Palmetto Bay must first give the Renter permission to use an authorized and licensed caterer. If approved, it is the renter's responsibility to obtain the Caterer's signature on this permit and provide a copy of Certificate of Liability Insurance demonstrating the Village of Palmetto Bay as an additional insured/certificate holder. It is the Renter's responsibility to obtain proof that the Caterer meets Village of Palmetto Bay's insurance requirements.

### Event Information

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_ Setup/Load-out times: \_\_\_\_\_

Name of Renter: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Number of guests: \_\_\_\_\_ Permit Fees: (0-75 guests) **\$75** (76-200 guests) **\$200** (201+guests) **By request**

### Caterer Information

Caterer's Legal Name \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email \_\_\_\_\_ Phone: \_\_\_\_\_

### Terms & Conditions

1. Caterer is requesting a limited permit for the distribution of food at a special event at Thalatta Estate, and liquor (if specified). This Permit may be terminated or cancelled by the Village of Palmetto Bay at any time, in its sole discretion, without recourse by Caterer.
2. Caterer must comply with all directives of Village of Palmetto Bay Parks Director or designee.
3. Caterer is solely responsible for the management, preparation, and distribution of its food, including set-up, take-down, and clean-up. Renter is responsible for all financial obligations and liabilities in connection with or necessitated by this permit, including any and all damage to Thalatta Estate caused by the caterer.
4. Thalatta Estate does not provide after-party clean up services. Caterer is responsible for clean up during and after the event. If caterer cannot, for any reason, provide full clean up, Permittee and/or Caterer is responsible for contracting a clean up service.
5. Caterer is responsible for obtaining all required food distribution licenses or permits and fully complying with applicable federal, state, local laws and regulations as well as all pertinent Village of Palmetto Bay ordinances and policies. Copies of all said permits and/or licenses must be attached and submitted with executed permit application.
6. Caterer and Renter shall indemnify and hold harmless the Village of Palmetto Bay, its officers, agents, and employees, from and against any and all claims, damages, costs, claims for loss or damage to any property, or for death or injury to any person or persons.
7. Caterer, at its sole cost and expense, must insure its activities, including but not limited to general liability, products, auto, and liquor liability and the Village of Palmetto Bay specifically named as additional insured. At least one (1) month prior to the date for usage of Village of Palmetto Bay facilities, Caterer and/or Renter must furnish the Village of Palmetto Bay with current certificate of liability insurance showing caterer's compliance with mandatory Village of Palmetto Bay's insurance requirements.
8. Caterer may not assign or delegate this Permit to any third party without specific written permission by the Village of Palmetto Bay.

### Caterer Signature

As an authorized representative of the caterer, I agree to the *Terms and Conditions* governing the Thalatta Estate Catering Permit.

\_\_\_\_\_  
Caterer's Signature

\_\_\_\_\_  
Caterer's Name (print)

\_\_\_\_\_  
Date